



Abbey Wood Grange Day Nursery

Special Educational Needs and Disabilities Policy

Abbey Wood Grange promotes inclusion to ALL children and is committed to the integration of children with special needs. Michelle Escuin is a member of staff who as part of her role is a nominated SENCO (Special Needs Co-ordinator).

We provide an environment in which children are supported to reach their full potential.

Abbey Wood Grange has regard for the DfES Special Educational Needs and Disabilities 0-25 Code of practice.

We include all children in our provision and provide a welcome and appropriate learning environment for all children.

Our staff are trained to help support parents and children with special educational needs (SEN)/ disabilities.

We identify the specific needs of children with SEN/ disabilities and meet those needs through a range of strategies.

We work in partnership with parents and other agencies in meeting individual children's needs.

We monitor and review our practice and provision and, if necessary, make adjustments.

We will ensure:

- All staff are aware of each child's individual needs and will support them accordingly.
- Children will be encouraged to be independent and feel confident and valued through support and praise.
- Staff will ensure close liaison with the parent/carer giving guidance and support.
- The nursery will endeavour to provide activities for the child to play and learn alongside their peers so far as reasonably practical.
- We recognise children whose academic, physical, social or emotional development is giving cause for concern.
- We identify children's areas of weakness that require extra attention from members of staff and carry out observations using a variety of styles to gather a clearer picture of the child & then refer if necessary.
- We will liaise with all relevant parties, professional bodies and parents for the welfare of the child.
- Assess children's performances, strengths as well as weaknesses.

Revised October 2014

- Seek specialist advice to meet the child's special educational needs and in line with the LEA (Local Education Authority).

SENCO's Role

- To work together with parents and staff and other professionals.
- Set up, monitor and update when needed a S.E.N.D register.
- To attend regular training and identify staff training needs (SEND).
- To liaise with SEN support agencies and professional to gain advice and support.
- To be familiar with the code of practice.
- Support children and families by means of the key worker system.
- Celebrate the children's individual achievements, however small.
- Observe child and record findings/concerns.
- Create an individual learning plan for the child to support them and monitor their progress.
- Fill out a referral form and CAF form if appropriate and send with tracking sheets and all other observations to:

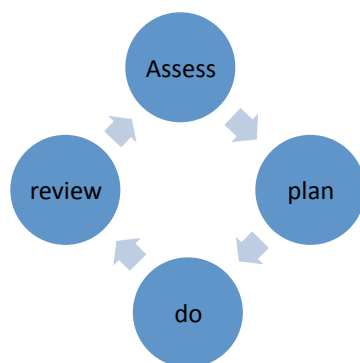
Early Learning Primary Prevention
 Locality Early Help, Early Intervention Support Service
 Department for Children Families and Learning
 Floor 4 Zone C
 Bernard Wearherill House
 8 Mint Walk
 Croydon
 CR0 1EA

Email: earlyhelp@croydon.gov.uk
 Secure Fax: 0208 6339436

Graduated Approach

By regularly writing and updating development plans and tracking sheets we are able to monitor children's progress, therefore should any member of staff feel concerned about a child or additional help is needed then she/he would approach the Special Needs Co-ordinator.

Together with the SENCO, staff will follow the 4 step approach plan



To review individual learning plan and should the SENCO Co-ordinator and the parents feel that additional support and advice is needed then outside help would be contacted.

