



# Abbey Wood Grange Day Nursery

## Babysitting Out Of Hours Policy

It is up to an individual staff member if they wish to babysit for the children from the setting in their own time. This arrangement is to be made when possible with the member of staff and the parent/carer outside of working hours and must not interfere with the operation of the nursery.

- The Nursery will not be held responsible for any private arrangements or agreements that are made.
- Out of hours work arrangements must not interfere with the staff members' employment at the nursery.
- Confidentiality of employment must be adhered to and respected at all times.
- Staff are required to make the nursery aware of their babysitting arrangements and a record log will be completed.
- Parents should be aware that other adults accompanying the babysitter may not have the relevant Criminal Records Bureau clearance, and it may not be appropriate for them to care for children.
- The Nursery will not be held responsible for any health and safety or other issues that may arise from these private arrangements.
- The nursery has a duty to safeguard all children whilst on our premises and in the care of our staff, but this duty does not extend to private arrangements between staff and parents/carers outside nursery hours.

In some cases staff members are allowed to take children straight from the nursery to the child's home for them to baby sit. In this case you need to call and let the manager know in advance and accept that the nursery cannot be liable or responsible for any occurrence or eventuality once the child has left our premises.

*Internal use only*

<b>Last updated/reviewed</b>	<b>Signed on behalf of the nursery</b>	<b>Date disseminated to staff</b>
<i>September 2014</i>		